



Please complete the following information and save the document with your project name in the title. Then submit via email to [grants@cbacares.org](mailto:grants@cbacares.org)

Project Title:

Total Request (\$5,000 or less):

Project length:

*Contact Information*

Name of Church (Must be a CBA member):

Address (include city, state and ZIP):

Ministry in charge:

Project Leader:

Project Leader Phone Number:

Project Leader E-mail:

Does your entity have 501(c)3 status?

*Project Description*

1. If your planning was successful and led to a great project, what would that project ultimately achieve? Explain how your goals align with the CBA purpose, goals, and objectives. *[Reviewers will be asked: How effectively will the project achieve results? How effectively will it reach new or diverse converts and/or believers? To what degree will the project be innovative?]*
2. Describe how you would use the grant to help you achieve the success you described above. (Max: 400 words) *[Reviewers will be asked: Is the planning process likely to lead to future results as described in answer to question 1?]*
3. If you are awarded a grant, how will you know that your planning efforts have been successful at the end of the year? (Max: 200 words) *[Reviewers will be asked: How effective is the evaluation strategy?]*
4. How will you spend your grant? Please include a budget below that breaks down your expenditures into separate line items, describing each line clearly. *Grants may not be used to cover administrative costs or capital expenses. [Reviewers will be asked: Is the budget reasonable and likely to effect results?]*